

Regulation of Sustainable Development Committee of Sumgayit State University

1. General provisions

1.1. The Sustainable Development Committee of Sumgayit State University (hereinafter - the Committee) is a responsible institution for the determination, planning, implementation, monitoring and evaluation of the university's sustainable development goals (hereinafter SDGs). The committee works to ensure that the university is environmentally, economically and socially sustainable.

1.2. In its activities, the Committee is guided by the Constitution of Azerbaijan Republic, the Laws Azerbaijan Republic, the Charter of Sumgayit State University and the Sustainable Development Goals of the UN, which officially came into force on January 1, 2016.

1.3. While performing its duties and exercising its rights, the committee interacts with other structural units of the university.

2. Membership

2.1. The composition of the committee consists of the chairman, secretary and 7 members;

2.2. The chairman of the Committee approves the composition of the Committee and organizes the meetings of the Committee;

2.3. One of the duties of the secretary of the Committee is to prepare minutes of the Committee's meetings;

2.4. It includes collecting information on the activities of the Committee, maintaining relations with the members of the Committee and doing other administrative work.

3. Goals and objectives

3.1. The committee aims to make the university environmentally, economically and socially sustainable and aligned with the UN Sustainable Development Goals.

3.2. The main tasks of the committee are as follows:

- To define and update the University's SDGs and priorities;

-Organize educational, scientific and social events, prepare and support programs in accordance with the University's SDGs;

- Apply monitoring and evaluation mechanisms of the University according to the SDGs and analyze the results;
- To prepare and present reports of the University according to SDGs;
- To develop and strengthen the relations and partnerships of the University according to the SDGs;

4. Rules

The working rules of the committee are defined as follows:

- The meetings of the Committee are organized and conducted by the chairman of the Committee, the secretary of the Committee informs the members;
- Committee meetings are planned at least twice a year, and decisions are made by a majority vote of the Committee members;
- Protocols of the Committee's meetings are prepared by the Committee's secretary and approved by the chairman;
- Information on the activity of the Committee is collected by the secretary of the Committee;
- Reports on the activities of the Committee are prepared by the secretary of the Committee.

Amendments and additions to this Regulation are made according to the legislation of Azerbaijan Republic.

The Regulations of the Sustainable Development Committee of Sumgait State University were adopted at the meeting of the Scientific Council of Sumgayit State University dated 25.10.2022 (protocol No. 02)